



JOB POSTING

**Permanent Full Time RECE Assistant Supervisor
ACW First Friends
Hours may change according to Centre needs
Qualifies for benefits**

Letters of Interest & Portfolios* are to be submitted to the Administration Office by 1:00 pm on June 12, 2024
Start Date: July 2024

Internal applicants will be considered first before accepting external applications.
A Child's World welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.
If the successful candidate is on a leave, another applicant will be appointed to fill the position until the successful candidate returns from their leave.

REQUIREMENTS:

- Registered in good standing with the College of ECE's.
- Experienced in licensed child care work and activities.
- Holder of a valid Standard First Aid and CPR C Certificate.
- Satisfactory Criminal Reference Check- Vulnerable Sector
- Certified food handler certificate
- Legally able to work in Canada

QUALIFICATIONS:

- Ability to direct, instruct and care for children.
- Ability to handle emergencies, crises, hostile behaviour.
- Ability to interact in ways that demonstrate respect, trust and cooperation.
- Ability to use professional judgement based on the Child Care and Early Years Act, College of Early Childhood Educators and A Child's World Policies.
- Ability to accommodate competing demands.
- Ability to maintain neat and accurate information and financial records.
- Ability to communicate effectively both orally and in writing with children, parents, colleagues and community.
- Ability to maintain confidentiality of all information related to children, parents, colleagues and community.
- Ability to meet the physical demands of the job as outlined in the physical demands analysis.
- Ability to work beyond regular scheduled hours.
- Ability to work in conditions involving exposure to: bodily fluids, infectious diseases, frequent high noise levels, occasional inclement weather.
- Participation in professional development and an advocate of professional development within the centre and the Organization.
- Knowledge of and the ability to meet the requirements of The Child Care and Early Years Act, College of Early Childhood Educators, Code of Ethics and Standards of Practice, How Does Learning Happen? Quality Child Care Niagara, Occupational Health and Safety Act, Niagara Region Public Health and any other associated regulations.

* Portfolio to contain: Cover letter, Copies of relevant Diplomas, Certificates, Standard First Aid and CPR C Certificate, Letters of Merit, a Career Path, Professional Development, Experience in Leadership and Volunteer Work.

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